

Liability obligation for partners of Region Skåne

Responsibility

- RSVPN is an IT service for remote access to IT resources on Region Skåne's networks. Employees of partners of Region Skåne who intend to use the RSVPN service must read and follow the rules and instructions described in this document.
- Connection with RSVPN to computer resources on RSnet, Region Skåne's network, is only permitted for authorised users and must not be made available to others (including colleagues). Users are personally responsible for all activities that take place through their connection with RSVPN.
- It is prohibited to attempt to gain access to network resources which you are not authorised to access.
- If your employment ends or the assignment for Region Skåne changes in such a way that the remote connection service is no longer required, the user's access rights for RSVPN shall be revoked. This is done by contacting the client at Region Skåne.

Identification

Authentication for partners requires an eID card and certificate.

- Electronic ID cards (eID cards) and their associated PIN codes must not be made available to others. eID cards must never be left unattended and must never be left in your computer. The PIN code for your eID card must be changed immediately if you suspect that someone else knows it.
- If an eID card is lost or stolen, the card and associated certificate must immediately be blocked by the card issuer! If you have any questions regarding this, please contact the client or the designated contact person at Region Skåne.

Telework and mobile computing

- Remote connection to RSnet via RSVPN is only permitted from the computer supplied by the user's employer for this purpose.
- The use of RSVPN is only permitted to the extent and in the manner agreed with the *Customer* at Region Skåne.
- The computer must be configured according to the instructions for RSVPN. Software supplied by Region Skåne must only be installed on computers that will be used for connection with RSVPN.

Computer protection

- Virus protection, operating systems and applications must be kept continuously up-to-date for computers used to connect with RSVPN.
- Computers that are not properly updated may be denied connection with RSVPN to RSnet. Users should therefore be able to update their virus protection themselves.
- Computers that connect directly outside the partner's own local network must have perimeter protection, such as firewall software.

Security awareness

- With mobile computing and external access over the internet come new threats and risks. This way of working requires good knowledge on the part of users regarding risks and security measures.
- Remote connection from unfamiliar computers that do not belong to the user's employer, and are outside of their control, such as in hotels or home PCs, involves an increased risk and is not permitted.

External access – RSVPN

Version 1.0



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Acknowledgement of liability obligation

I, the undersigned, an employee of *Supplier, Company, Agreement Party or equivalent*, have read and understood the rules and instructions in the *Liability obligation for partners of Region Skåne* concerning the use of the RSVPN service and hereby undertake to follow them. I am aware that any breach of these rules or abuse of the data network may result in exclusion from RSVPN.

(* = mandatory information, data required for registration in the access rights directory)

RSVPN user			
Personal ID number (or equivalent social security number for foreign nationals) *			
Name *			
Official address *			
Supplier (Company) *			
Department			
E-mail address		Mobile phone no.	

/Date/

/Signed by RSVPN user/

/Name in block letters/

Commitment and acknowledgment by appointed representative of Supplier/Company

I, the undersigned, an authorised *Representative of the Supplier* (manager, key account manager or equivalent) hereby certify
that the personal data specified above for the *RSVPN user*, e.g. personal ID number, name and official address, has been verified and is correct.
that the above RSVPN user is currently employed by *the Supplier*.
that Region Skåne will be immediately informed when the RSVPN user's employment ends or is changed in any way that may affect the access rights to use the RSVPN service.
that the above RSVPN user has been informed of their responsibility and has been given the opportunity to gain the requisite knowledge in order to fulfil the requirements of a user of the RSVPN service.

/Date/

/Signed by the representative of the Supplier/

/Name in block letters/

This *Acknowledgement of Liability Obligation* is to be sent to the client or the appointed contact person for RSVPN at Region Skåne.